

AUBURN PUBLIC LIBRARY



**369 Southbridge Street
Auburn, MA 01501
508.832.7790**

Reconsideration of Library Materials Request Form

Upon completion, this form should be returned to the Director of the Auburn Public Library, either electronically to the Director's email, in person, or mailed to the Library.

jcollins@town.auburn.ma.us

All persons submitting requests must be at least 18 years of age and a **current** resident of Auburn, MA.

Please be sure you have read our [Collections Development Policy](#) prior to submitting a request.

*This form must be completed in its entirety before a review will take place.

Requestor Information

Name _____ Date _____

Address _____

Email address _____ Phone number _____

Preferred method of contact _____

Are you completing this form on behalf of an organization? Yes ___ No ___

If Yes, which Organization? _____

Material in Question

Title of material _____

Author _____

Format (book, movie, etc.) _____ Year of publication _____ ISBN _____

What population is this material intended for? Adults ___ Teens ___ Children ___ General ___

Have you read the entire book, seen the entire film, or listened to the complete recording? Yes ___ No ___

If not, what section(s)/pages did you review? _____

What brought this material to your attention? _____

What action are you requesting? _____

What concerns you about this material? Please be thorough. _____

Please continue on the back of this form

Do you see anything valuable about this material? _____

Are you aware of the critical opinion (for example, published reviews) of this material? _____

What other materials of quality or relevance on this subject would you recommend?

Is this your first request for reconsideration? _____

Thank you for completing this Reconsideration Form

Your responses will be reviewed by the Director of the Library within 2-4 weeks.

If additional information is required, you will be contacted.

You will be notified of the results of your reconsideration request.