



Auburn Public Library  
369 Southbridge Street | Auburn, Massachusetts 01501  
(508) 832-7790 | Fax: (508) 832-7792  
<http://www.auburnlibrary.org>

## Wi-Fi Hotspot Lending Policy

1. To borrow one of Auburn Public Library's Wi-Fi Hotspots, a patron must be age 18 or over and have a library card in good standing, with a confirmed home address on file.
2. Prior to checkout, the patron must review the Wi-Fi Hotspot Lending Policy and sign the Liability Waiver form.
3. Library staff can provide a brief overview of hotspot operation; however, by checking out a hotspot, the patron affirms that they understand how to use it safely and appropriately.
4. The patron assumes full responsibility for the device and all accompanying materials during the borrowing period. If the patron permits others to use the hotspot, the borrowing patron remains fully responsible and liable for such use.
5. Hotspots must be checked out at the Circulation Desk during the library's open hours. Hotspots may not be placed on hold.
6. Hotspots must be returned at the Circulation Desk during the library's open hours. Hotspots may not be returned in the book drop or to other libraries.
7. Hotspots circulate for 21 days and may not be renewed.
8. One hotspot may be checked out per household at any given time. After a hotspot is returned, there is a 24-hour waiting period before the patron, or another patron in the same household, may check out another hotspot.
9. Overdue fees of \$5.00 per day will accrue on hotspots kept beyond their due date. If a hotspot becomes overdue, the wireless service will be discontinued and the hotspot will become unusable. If a hotspot is returned more than 7 days overdue, the patron will be blocked from hotspot borrowing for 30 days.
10. The patron agrees to pay for the loss of or damage to the hotspot or any accompanying materials, and accepts the library's determination of condition and appropriate restitution for damage, dirtiness, or loss, in part or in total, up to the full replacement cost of the item, plus a \$5 administrative fee.  
**Replacement Costs: Hotspot \$150, Charger/adaptor \$15, Case \$15**
11. The Auburn Public Library reserves the right to deny hotspot loans at its discretion.
12. The Auburn Public Library is not responsible for any liability, damages, expense, or data loss resulting from use or misuse of the hotspot, or connection to other electronic devices.
13. The Auburn Public Library is not responsible for any information a patron accesses while using the hotspot or any actions they take while online. Using the hotspot to access any online content determined to be illegal under applicable federal, state, or municipal law will result in revocation of hotspot borrowing privileges and potentially criminal prosecution.
14. Hotspot users are accessing the internet through the T-Mobile network. The library cannot guarantee the consistency or quality of the Wi-Fi service. Service is subject to carrier coverage and outages. The hotspot may not function in all areas or at all times.

Approved by the Library Board of Trustees April 2, 2026



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## Wi-Fi Hotspot Liability Waiver

Wi-fi Hotspots are available for the use of patrons age 18 or over who have a library card in good standing, with home address confirmed. Out of respect for future users, please inspect the hotspot before return and ensure that it is returned in the condition in which it was borrowed. Please report any damage or missing pieces to the library immediately.

I, \_\_\_\_\_ (print name), state that:

I have read the Wi-Fi Hotspot Lending Policy and confirm that I can adhere to each of the clauses.

I am capable of using the item I am borrowing, and will use the item in a proper manner.

I understand that the item I am checking out has a total replacement value of **\$180**

I do hereby for myself, on behalf of my successors and assigns, in consideration of being permitted to borrow this Wi-Fi Hotspot, waive any and all claims against the Auburn Public Library, the Town of Auburn, its officers, agents, and employees for any injury or injuries of any nature that I may suffer or incur in the use of the items that I am borrowing from the Auburn Public Library.

I, hereby for myself, on behalf of my successors and assigns, in consideration of being permitted to borrow this Wi-fi hotspot, agree to release and indemnify and hold harmless the Auburn Public Library, the Town of Auburn, its officers, agents, and employees from any and all liability, loss, claims, and demands, actions or causes of action for the death or injury to any persons and for any property damage suffered or incurred by any person which arises or may arise or be occasioned in any way from the use of items I am borrowing from the Auburn Public Library. I am aware that the Auburn Public Library, its partners, directors, officers, members, and employees claim no expertise and make no representation concerning the fitness of any item for any particular use.

I am over the age of 18. I affirm that the above information is current, true and correct and may be subject to verification. I further state that I have read and fully understand the rules and regulations of the Auburn Public Library and I understand that failure to comply with any of these rules may result in revocation of my borrowing privileges and/or legal action against me. I have read and signed a Waiver and Indemnification form, relinquishing any and all claims against the Auburn Public Library, the Town of Auburn, its officers, agents, and employees.

Print name: \_\_\_\_\_ Signature: \_\_\_\_\_

Street Address: \_\_\_\_\_

Library card #: \_\_\_\_\_

Staff Use Only

Barcode # of hotspot borrowed: \_\_\_\_\_

Initials of staff processing agreement: \_\_\_\_\_ Date borrowed: \_\_\_\_\_

Initials of staff processing return: \_\_\_\_\_ Date returned: \_\_\_\_\_